

**Library Information Specialist 3, Bunting Visual Resources Library,  
The University of New Mexico, Albuquerque, NM**

The Bunting Visual Resources Library at the University of New Mexico in Albuquerque has a professional level position opening for a Library Information Specialist 3, with a focus on cataloging. Applications must be submitted through the University job site:

<https://ejobs.unm.edu/jobHome.cfm>

Applications are due by 10/14; review begins immediately; interviews to begin 10/20. Unfortunately, no relocation assistance is available.

Please feel free to contact me (Cindy) for further information or with questions.

Sincerely,  
Cindy Abel Morris, Manager  
Bunting Visual Resources Library  
Center for the Arts, MSC04 1570  
1 University of New Mexico  
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**Requisition #:** M50580

**Position:** Library Information Specialist 3

**Department:** Bunting Visual Resources Library University of New Mexico, Albuquerque, NM

**Summary:** The Bunting Visual Resources Library is seeking an experienced and dynamic individual who can contribute to the development of image collections supporting the curriculum in the College of Fine Arts and School of Architecture and Planning as a part of a collaborative team. Under minimal supervision, the selected individual will conduct wide ranging and complex cataloging, describing art, architecture and cultural objects and their images for our visual resources users. This individual will also conduct day-to-day administration and user support of image management and delivery systems. The ideal applicant will have visual resources experience including knowledge of VR standards and trends, and have facility with current technology, including desktop computers, peripherals, networked complex relational databases and Internet-based resources. In addition, this person must be able to assist with daily operations, including circulation, reference and student employee supervision.

**Preferences:**

- Three or more years visual resources experience
- Master's degree in subject relevant for specialized cataloging such as fine arts, architecture, or art history
- Reading knowledge of one European language in addition to English
- Experience in:
  1. Cataloging visual resources using tools and resources such as Getty Vocabularies, VRA Core, and CCO guidelines
  2. The use and maintenance of complex relational databases and/or digital asset management systems in a visual resources environment
  3. Using visual resources technology including peripherals and networked applications
  4. Providing information and reference services in an academic setting